



Belong- Believe- Be the best you can be!

Our Vision for Tre Uchaf Primary School

Everyone belongs to our school family. We encourage all our children to believe in themselves and to be the best they can be! We will nurture, empower and inspire children, value their contributions, and give them every opportunity to shine. We will help them to build confidence, knowledge and a love of learning. Together they will learn today for a better tomorrow!

Aims

We aim to help our pupils to

- Respect themselves, each other, adults and the environment
- Be confident in the basic skills of speaking, reading, writing and mathematics
- Know how to find the information they need
- Gain practical skills which will help them in their lives
- Get along well with each other
- Be honest and kind
- Know about and contribute to their local community
- Celebrate the Welsh culture and to use the Welsh language
- Be safe, fit, happy and healthy
- Understand their own feelings and be confident in saying how they feel
- Enjoy new tasks, new people and new places

Purpose of Policy

The purpose of this policy is to set out what charges will and will not be made for activities in Tre Uchaf Primary School. The policy has been drawn up in accordance with Sections 449-462 of The Education Act 1996 which sets out the law regarding what charges can and cannot be made for activities in schools maintained by local authorities.

Context of Policy

At Tre Uchaf we believe that school must provide pupils with opportunities which they may not otherwise have. There is often a cost to providing additional activities which enhance our pupils' experience, and we must consider carefully how these costs can be met. When deciding how to fund such activities we do so with respect to the law, the school budget and the ability of our families to contribute.

Circumstances where No Charge should be made

No charge should be made for:

Education in School

- Education provided wholly or mainly during school hours.
- Admission to school for children of compulsory school age.
- Activities which are part of the National Curriculum, or are part of a prescribed examination syllabus, or part of Religious Education.
- The supply of any materials, books and instruments or other equipment where it is not provided for by parents. In Y3-6, pupils will be bringing their own pencil cases to school. The school council have agreed the items that will be required in the pencil cases. Where a pencil case isn't provided, then school will provide the equipment

Transport

- Transporting registered pupils to or from the school premises, where the local authority has a statutory obligation to provide transport.
- Transporting registered pupils to other premises where the governing body or local authority has arranged for pupils to be educated.
- Transport that enables a pupil to meet an examination requirement when he has been prepared for that examination at the school eg a music exam

Residential visits

- Education provided on any visit that takes place during school hours.

- Education provided on any visit that takes place outside school hours if it is part of the Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education.
- Supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential visit.

Circumstances Where the School May Charge Parents

Optional Extras

Charges may be made for other activities known as optional extras. Where an optional extra is being provided, a charge may be made for providing materials, books, instruments, or equipment as follows:

Education

- Activities which take place mainly or wholly out of school time if they are not part of the Curriculum, not part of a syllabus for a prescribed public examination that the pupils being prepared for at the school and not part of religious education.
- Materials used in practical subjects and project assignments provided parents have agreed in advance that they or the pupil wish to keep the finished product e.g. ingredients or materials.

Transport

- Transport that is not required to take the pupil to school or to other premises where the governing body have arranged for the pupil to be provided with education.
- Transport to swimming sessions, where the LA are not funding the transport
- Transport for an educational visit or residential.

Board and Lodgings

- The cost of board and lodging for residential trips, even when taking place largely during school time. In some cases, pupils whose parents are in receipt of certain benefits are exempt from paying the full cost of board and lodging.

Breakages and Damage

- Where a pupil's behaviour results in damage to school property or equipment, parents may be asked to pay for the necessary repair or replacement. Each incident will be dealt with on its own merit and at the school's discretion
- Parents may also be charged for lost school equipment such as reading books which are not returned from home

Voluntary Contributions

Although schools cannot charge for school time activities, voluntary contributions are encouraged from parents for activities which enhance the normal school curriculum.

Requests to parents for voluntary contributions are made on the understanding that;

- there is no legal obligation to make a voluntary contribution;
- pupils will not be excluded through parents' inability or unwillingness to pay;
- pupils of parents who cannot contribute will not be treated any differently; and
- where there are not enough voluntary contributions to make the activity possible and there is no way to make up the shortfall, the activity will be cancelled.

Requests made for voluntary contributions made in respect of individual pupils will not include any element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Although contributions will be actively encouraged due to the importance of educational visits there will sometimes be a shortfall in meeting the cost of the visit. We take opportunities to raise funds during school events such as open evenings, concerts and exhibitions. Funds raised help us to subsidise visits and to keep the cost of visits down.

Parents are given as much notice as possible of educational visits so that they can budget accordingly. We also allow parents to pay for visits in instalments.

Uniform, P.E. Kit, Calculators, Pens etc. Aprons

Parents can be invited to equip their child with items of personal equipment intended to be used solely by their child.

Remissions

In some circumstances, parents who can prove they are in receipt of the following benefits are not legally bound to pay the full cost of board and lodging of a residential trip:

- a. Income Support.
- b. Income Based Jobseeker's Allowance.
- c. In receipt of any other benefit or allowance, or entitled to any tax credit under the Tax Credits Act 2002 or element of such a tax credit, as may be prescribed by regulations from time to time for any period wholly or partly comprised in the time spent on the trip. Currently the following are prescribed:
 - support under Part 6 of the Immigration and Asylum Act 1999;
 - Child Tax Credit, providing Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (i.e. children who are eligible to receive free school meals;
 - Income Related Employment and Support Allowance.
- d. Guarantee element of the State Pension Credit.
- e. Receipt of Universal Credit.

The governing body will consider remission in full or in part, of payment for other activities for parents in certain circumstances.

Reviewed September 2024

Next review date September 2027

Chair of Governors	R. Rees	Rachel Rees	September 24
Headteacher	L.Davies	Louise Davies	September 24